*This Orbital Data Request (ODR) form is used to request orbital data owned or managed by United States Space Command (USSPACECOM). Mission Delta 2 (MD2) processes all ODRs, which includes legal, security, and resource assessments. In some cases, further review and approval may be required by USSPACECOM. **Please allow 30 days to process routine requests.***

HOW TO FILL OUT AN ORBITAL DATA REQUEST (ODR):
BLOCK   **ENTRY**

SECTION 1

1	Enter date prepared in "DD MMM YYYY" format.
2	Name and full address of the requesting organization/company.
3	Check the "NO" box if this is a **new** ODR or check the "YES" box if you are renewing an existing ODR. Please list the previously approved ODR number that is requested to be renewed.
4	For Space-Track.org Bloc/CDM renewals, indicate the name of your organization's Bloc/CDM account (i.e. user group).
5	Enter the date you would like to start receiving the requested data.
6	One-time deliveries, leave this blank. If there will be no changes to **data** required for the duration of requested support, input up to three (3) years. For US Government (USG) Contracts input the contract end date.
7a	Check ODR type as defined below: **Category 1 –** This category includes USG agencies and identifies supporting contractors with contractual USG sponsorship. **– US Government (USG):** A US government (USG) agency. **– USG Contractors (CTR):** A company under an **active** USG contract. Does not require an agreement with USSPACECOM to request data. **USG CTRs must include a Government Lead POC (block 7a) as well as complete section 3.**
7b	Check ODR type as defined below: **Category 2 –** This category includes all foreign governments with SSA Sharing Agreements, and their identified contractors as listed on the agreement fact sheet. **Category 3 –** This category includes all commercial, academic, and non-government private entities with SSA Sharing Agreements, and their identified contractors as listed on the agreement fact sheet. **Category 4 –** This category includes all other foreign, commercial, academic, and non-government private entities without SSA Sharing Agreements.
8	Program or project name for this specific data request.
9	As applicable: Support for NASA missions is coordinated through the NASA Conjunction Assessment Risk Analysis (NASA/CARA) USSPACECOM Liaison. If direct support is needed from NASA/CARA Orbital Safety Analysts, check the box. They may be reached at: JSpOCOrbitalSafetyAnalysts@us.af.mil

SECTION 2

10	ODR Requestor must be at the management level. If the ODR requestor is a USG Contractor, input gov lead (Mil or Civ) in block 7a.
11	Provide an **UNCLASS** description of the program/project and *justification* for the requested data.
12	Provide a description of the data needed including the specific space object(s) or catalog range(s) and the time span required. If you know the name of the product, please provide it. **Requests that are general in nature cannot be processed.**
13	Space-Track.org is the primary method for delivering unclassified data; alternate delivery methods will be considered ONLY if Space-Track.org is not possible. Please specify Space-Track.org associated email address(es) for user(s) – Multiple users may be listed on one ODR. If alternate delivery method is required, provide all requested delivery information.
14	If the data will be shared with other entities, list all Gov Agencies/organizations/companies who will have access to the data. For data redistribution requests, also include the purpose of redistribution (Ex: website or conference). **If the data will be staying within your organization, please state that.**
15	The ODR Requestor listed in Block 10, must clearly date and sign the certification statement with either a hand-signed or electronic digital signature. **//SIGNED// "First Last Name" will NOT be accepted.**

SECTION 3

16-18	The Government Contract Officer or Contract Officer Representative (CO/COR) (different from project/program manager or Gov Lead) is to complete this section for each contract directly supporting the cited USG program. **//SIGNED// "First Last Name" will NOT be accepted.** Contact us if multiple contracts are supporting single project/program.

SECTION 4

19-27	ODR Approval section is for internal use only.

ODR, SEP 2024, USSPACECOM

Orbital Data Request (ODR) Tracking #:	**1. PREPARATION DATE**:

2. FROM: Org/Company Name and Address:

3. ARE YOU RENEWING AN EXISTING ODR? ☐ NO ☐ YES *(If yes, list previous ODR Number(s))*

4. SPACE-TRACK BLOC and/or CDM ACCOUNT NAME *(As Applicable)*

5. DATE DATA IS REQUIRED *(WHEN) (Allow 30 days for routine requests)*	**6. TERMINATION DATE** *(Up to 3 years or end date of USG contract)*

7a. US Government Type *(Select one) – Submit ODR to **SPOC.SPACE.OrbitalDataRequest@spaceforce.mil***
Category 1: ☐ US Government (USG) –OR– ☐ ****USG Contractor**** *(See section 3 Blocks 16 - 18)*
** Government Lead (Mil or Civ) Email and Phone:

7b. Non- US Government Type *(Select one) – Submit ODR to **SPOC.SPACE.DataSharing@spaceforce.mil***
Category 2: ☐ Foreign governments with SSA Sharing Agreements
Category 3: ☐ Commercial, academic, and non-government private entities with SSA Sharing Agreements
Category 4: ☐ ALL OTHERS

8. PROGRAM/PROJECT NAME:	**9. NASA MISSIONS** – ☐ Requires CARA OSA Support ☐ N/A Coordination Date: POC:

Section 2: REQUESTOR INFORMATION

10. ODR REQUESTOR *(Must be management level – **If requestor is a USG Contractor, input gov lead (Mil or Civ) in block 7a):*	Phone/Email:

11. PROGRAM/PROJECT DESCRIPTION & JUSTIFICATION (WHY) *(Briefly describe the project and why the data is needed to support it.)*

12. SPECIFIC DATA REQUESTED AND SPECIAL REQUIREMENTS (WHAT/HOW)
(Standard products should be specified whenever possible. Specify data classification, time period, frequency, etc.)

13. DELIVERY METHOD (WHERE) *(e.g., www.Space-Track.org user accounts, email addresses, mailing address, etc. – Use an attachment if necessary.)*

14. REDISTRIBUTION INFO. *(Orgs/companies with whom requested data will be shared & justification. Where will data reside?)*

15. CERTIFICATION: I certify the information on this form is correct and complete, and the data, analysis of data, or technical information received through this request will not be transferred to any individual or organization/company not listed in the block above, unless otherwise authorized by **USSPACECOM**.
ODR REQUESTOR SIGNATURE:*(Digital or Wet Signature ONLY)* **DATE:**

Section 3: GOVERNMENT PROGRAM CONTRACTOR CERTIFICATION
(Blocks 16-18 required for requests with contractors who are accessing, using, or analyzing the requested data in support of the USG)

16. CONTRACT INFORMATION Contract Name: Contract Number: Contract End Date:	**17. GOVERNMENT CONTRACT OFFICER (CO)/CO REP (COR)** Name & Duty Title**:** Org & Address: Phone & Email:

18. CONTRACT CERTIFICATION: I certify, I am the Government Contract Officer (CO) or designated Contract Officer Representative (COR) on the listed contract, who has knowledge of this request and verifies the requestor and designated organization(s) are permitted to receive the specified data within scope of the listed, valid contract for the requested period.
CO/COR SIGNATURE:(Digital or Wet Signature ONLY) **DATE:**

Section 4: ODR ROUTING/APPROVAL *(INTERNAL USE ONLY)*

19. Security: ☐CONCUR ☐CAVEAT ☐NON-CONCUR	**20. Legal:** ☐CONCUR ☐CAVEAT ☐NON-CONCUR	**21. Resource Assessment (***If Applicable – Input Section(s)***):** ☐CONCUR ☐CAVEAT ☐NON-CONCUR
22. SPACE Office: ☐CONCUR ☐CAVEAT ☐NON-CONCUR		**23. USSPACECOM J5** *(If Applicable)* ☐CONCUR ☐CAVEAT ☐NON-CONCUR

24. ☐ APPROVED ☐ W/ CAVEAT(S) (See block 25) ☐ DENIED   **DATE:**

25. APPROVAL CAVEAT(S) *(If any)*

26. NAME AND GRADE OF APPROVING OFFICIAL	**27. ODR APPROVING OFFICIAL SIGNATURE**

ODR, SEP 2024, USSPACECOM